

**EAST TENNESSEE DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE MEETING**

**MAY 11, 2018
MINUTES**

The East Tennessee Development District's Executive Committee held a meeting on Tuesday, May 11, 2018, at the ETHRA offices in Knoxville, TN. The following Executive Committee members were present:

Johnny Merritt, Mayor of Luttrell
E.L. Morton, Campbell County Mayor
Ron Woody, Roane County Executive
Roland (Trey) Dykes III
Terry Frank, Anderson County Mayor
Donald Mull, Mayor of Alcoa
Crystal Ottinger, Cocke County Mayor
Terry Wolfe, Mayor of Bean Station
Mike Williams, Union County Mayor
Kent Calfee, State Representative

Guests

Rick Yakubic, ETDD
Gary Holiway, ETHRA
Sarah Fansler, Knox County
Mark Potts, Mayor of Jefferson City
Bryan Hall, Monroe County Economic Development Agency
Jane Jolley, Senator Bob Corker's Office
Tracey Edwards, Senator Bob Corker's Office
Lana Moore, Senator Lamar Alexander's Office
Mike Arms, ATVG
Cindy Boshears, Congressman Fleischmann's Office

CALL TO ORDER

Chairman Johnny Merritt called the meeting to order.

MINUTES

Chairman Johnny Merritt presented the minutes of the April 10, 2018 meeting to the Executive Committee for approval. Union County Mayor Mike Williams made a motion to approve the minutes as presented, it was seconded by City of Alcoa Mayor Don Mull, and the minutes were unanimously approved.

TREASURER'S REPORT

The Treasurer's Report for the month ending March 31, 2018 was presented by Member at Large Roland (Trey) Dykes III. Town of Bean Station Mayor Terry Wolfe made the motion to accept the report as presented and it was seconded by Union County Mayor Mike Williams and it was approved by all.

DIRECTOR'S REPORT

Terry Bobrowski, ETDD Executive Director, gave his Director's report:

Grants Update

There are several items to report on:

ARC Grants

Mr. Bobrowski reported we are still working on a number of POWER grants through the Appalachian Regional Commission. The POWER program is a congressionally funded initiative that targets federal resources to help communities and regions that have been affected by job losses in coal mining, coal power plant operations, and coal-related supply chain industries due to the changing economics of America's energy production and the coal economy. Looks like our applications will probably be submitted in the second round of applications will be accepted on July 27th. These are good sized grants – starting at \$400,000 and going up to \$1.5 million dollars. All ARC jurisdictions are eligible to apply but the applicant must demonstrate that it has been negatively impacted by the downturn in the coal industry. We are currently looking at projects in Campbell County and Cocke County. We are also working on a small Appalachian Diabetes Coalition Project for \$10,000 in Campbell County to stand up a diabetes coalition.

We got some really good news last week in regard to the ARC pre-applications that we submitted last December. Looks like seven of our ten projects will be funded including dredging work to improve Loudon's downtown, wastewater improvements to serve a new marina in Rockwood, purchase of equipment for a new welding class in the Scot County TCAT, a new reservoir study in Huntsville, a new water tank at the 407 exit in Dandridge, new wastewater improvements in Sharps Chapel in Union County and new water system improvements in Morgan County. All of these are really great projects and we look forward to submitting the final application documents to ECD by the end of the month.

EDA Disaster Grant Funding

Mr. Bobrowski mentioned we are also still working on several grant applications that relate to disaster related funding that is available through the Economic Development Administration. Projects in Roane County and in Sevier County are being considered.

We are also finishing up our Emergency Repair Program for the Elderly effort for FY 2018. We have expended over \$360,000 of grant funds for housing repairs and we have about \$120,000 remaining from a supplemental grant that we received in December of 2017. This is a very popular program and we work with small housing providers in your communities to get these grant funds out there working to benefit the elderly population.

LPRF Grants

Mr. Bobrowski mentioned we recently submitted four (4) applications for funding through the Local Parks and Recreation Fund, the big grant program from TDEC that rolls around every two years. The deadline was April 18th. We submitted applications for the City of Loudon, Jefferson County, Parrottsville and Clinton.

Upcoming grant programs that we are working with include the COPS program, Bullet Proof Vests, Forestry grants and dog park grants.

Regional Solid Waste Program Overview

Mr. Bobrowski stated we recently submitted a two year grant request to TDEC to fully fund our regional solid waste planning [program through Fiscal Year 2020. Tim Hendrick is our Solid Waste Planner and he has been on the job a little over a year and is doing a great job. Our planning program will consist of preparing a regional solid waste needs assessment that incorporates data from all sixteen counties that includes solid waste stream characterization, solid waste projections, collection system evaluation for municipalities, solid waste capacity and management facilities, district goals, waste flow analysis, projected demands, potential shortfall identification, and any other additional information. The information will be analyzed and compiled into a District-wide assessment that will guide TDEC and ETDD's solid waste planning efforts.

Another important component of the work plan will be the preparation of Annual Progress Reports for eight ETDD counties. This task will involve the preparation, research, analysis, and data entry needed to ensure the accuracy and consistency of data being reported by the 8 counties for whom ETDD has consistently provided APR assistance since the creation of the reporting system itself: Campbell, Cocke, Grainger, Hamblen, Monroe, Morgan, Scott, and Union Counties. Assistance will be provided to all other counties on an as-needed basis.

The final major component of our work plan is the Grant Assistance for Counties in ETDD: This task will involve assisting counties with the preparation and submission of grant applications and with administration of grant activities as needed. This task will involve meetings with county mayors, solid waste directors, solid waste boards, and any other stakeholders required by the scope of the particular project seeking funding. All grant requests from counties to whom ETDD provides assistance will be in accordance with each county's 2017 Annual Progress Report and most recent Needs Assessment. The District will focus primarily on distressed counties and their municipalities and for needs specific to the requesting. ETDD does not know how many communities will seek support nor how many projects for which each community will seek funding, but we will provide assistance to all who request it. Currently, we are working with Campbell County, Union County, Grainger County and Scott County to submit request for funding through TDEC's Waste Reduction grant program. Applications are due on June 29th.

LUCA Overview

Mr. Bobrowski touched briefly on the LUCA program that the US Census will be conducting in connection with the 2020 Census. LUCA stands for Local Update of Census Addresses. Basically, the Census Bureau wants to verify local addresses before they start the count. They have compared the list of addresses they have from the 2010 census to the statewide 911 address data and have identified addresses that are on one list but not the other. The LUCA process involves verifying the addresses that are in question. We have received information from the State that indicates that there are 45,000 addresses in question in the nine counties that we will be working in. These counties are Campbell, Claiborne, Cocke, Grainger, Monroe, Morgan, Scott, Sevier and Union.

We have hired three interns from the UT Geography Department to assist us with the data entry work and we expect to kick things off on Monday the 13th. We have to have all data submitted to the State by Friday, July 13th so that doesn't give us much time.

While LUCA is voluntary, it is one step in preparation for the 2020 decennial census that will help the Census Bureau conduct an accurate population count. An accurate count is important for several reasons, including the following:

- Apportioning representation among states as mandated by Article 1, Section 2 of the U.S. Constitution.
- Drawing congressional and state legislative districts, school districts, and voting precincts.

- Enforcing voting rights and civil rights legislation.
- Informing planning decisions of federal, state, and local government, and organizational decisions of businesses and non-profits.
- **Distributing federal dollars. Each address could be worth up to \$115 dollars.**

Once we start with the data entry, we may be asking local governments to assist us with determining the status of a particular address that we are unable to deal with on the computer.

Calendar Matters

Several meetings are coming up that I wanted to make sure that you are aware of:

The next Executive Committee meeting is scheduled for June 12th at the ETHRA offices.

We have also scheduled our Annual Awards Banquet for Thursday, July the 12th – we will be going to back to the Venue in Lenoir City for our event this year.

OTHER BUSINESS

Deputy Director and Fiscal Officer Rick Yakubic discussed the Certified Resolutions of Board of Directors form which removes ADC Director Don Woods and adds Executive Director Terry Bobrowski and Deputy Director Rick Yakubic to be authorized signers for Deposit Accounts for East Tennessee Development District. Campbell County Mayor E.L. Morton made a motion to accept the banking resolution and it was seconded by Union County Mayor Mike Williams, and approved by all.

ADJOURNMENT

With no other business a motion was made to adjourn by County Executive Ron Woody and it was seconded by Member at Large Roland (Trey) Dykes, III and approved by all.