

<b>East TN NRPO</b>	Quarterly Progress Report
For Quarter Ending	<b>June 30, 2019</b>
RPO Coordinator Signature	<i>Don M. Brown</i>

Services provided this period will be included in the quarterly invoice for the period April 1, 2019 thru June 30, 2019. The tasks and activities described below are in accordance with the Contract's Roles and Responsibilities of Rural Planning Organizations.

**Week June 24 – June 28, 2019**

- **Reports and Studies**

- June 28, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- June 28, 2019, assisted TDOT in RuPI definition of eligible applicants.
- June 28, 2019, reviewed TDOT's info on the Rural Planning Initiative.
- June 27, 2019, coordination with TDOT, Andrea Noel, regarding RPOs role in the Rural Planning Initiative.
- June 26, 2019, worked on revised RPO work program and budgets per Stacy Morrison's 6/24/19 email.
- June 25, 2019, worked on revised RPO work program and budgets per Stacy Morrison's 6/24/19 email.

- **Community Outreach**

- June 28, 2019, prepared "Assistance Available for Local Officials Through the Rural Planning Agency" for local official's package.
- June 28, 2019, prepared a draft description of the RPO and importance of participating for local official's package.
- June 27, 2019, prepared a draft "Transportation Needs Questionnaire for Local Officials" for local official's package.
- June 25, 2019, reviewed LAKEWAY MTPO Bylaws and Prospectus.

- **Requests for Assistance Activities**

- June 27, 2019, worked on updating the quarterly grant status report.
- June 26, 2019, finalized and submitted MMAG NOIs for Anderson County, New Tazewell, Campbell County and Rutledge.
- June 26, 2019, worked on 2019 MMAG Notice of Intent for Campbell County.
- June 25, 2019, worked on 2019 MMAG Notice of Intent for Campbell County.
- June 24, 2019, worked on updating the quarterly grant status report.
- June 24, 2019, worked on 2019 MMAG Notice of Intent for Campbell County.
- June 24, 2019, researched and responded to a request from Harrogate Mayor Linda Fultz regarding the status of SR 63, from west of Old Town Creek to SR 32 (US 25E) and potential impacts of this project on Harrogate's Labor Day Event.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**
  - June 24, 2019, updated data bases to include new TDOT District Engineers contact information.

- **Meeting Development**

- No activities this period.

### **Week June 17 – June 21, 2019**

- **Reports and Studies**

- June 21, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- June 21, 2019, forwarded by email to local officials the safety disposition report for SR 33, from Mountain Road to First Avenue in New Tazewell, Claiborne County.
- June 21, 2019, reviewed safety disposition report for SR 33, from Mountain Road to First Avenue in New Tazewell, Claiborne County.
- June 21, 2019, reviewed safety disposition report for SR 32, from South of Broadway to North of SR 375, Grainger County.
- June 21, 2019, reviewed safety disposition report for I-75 & SR 9, Campbell County.
- June 21, 2019, forwarded by email to local officials the safety disposition report for SR 32, from South of Broadway to North of SR 375, Grainger County.
- June 21, 2019, forwarded by email to local officials the disposition safety report for I-75 & SR 9, Campbell County.
- June 17, 2019, prepared RPO and transportation article for ETDD Summer Newsletter.

- **Community Outreach**

- No activities this period.

- **Requests for Assistance Activities**

- June 21, 2019, worked on At Risk Counties One Pagers for Campbell County.
- June 18, 2019, worked on At Risk Counties One Pagers for Union County.
- June 17, 2019, worked on At Risk Counties One Pagers for Grainger County.
- June 17, 2019, worked on At Risk Counties One Pagers for Claiborne County.
- June 17, 2019, worked on 2019 MMAG Notice of Intent for Anderson County.
- June 17, 2019, worked on 2019 MMAG Notice of Intent for Rutledge.
- June 17, 2019, worked on 2019 MMAG Notice of Intent for New Tazewell.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- June 10, 2019, updated data bases to reflect new TDOT staff at Districts 18 & 19 and addition of Kathryn Baldwin, Consultant.

- **Meeting Development**

- No activities this period.

### **Week June 10 – June 14, 2019**

- **Reports and Studies**

- June 14, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- June 14, 2019, prepared outline / scope for potential county lever transportation plans.
- June 10, 2019, distributed by email to Campbell County local officials a STIP Amendment for SR 63, from Campbell County Line to Hall Lane, Campbell County.

- **Community Outreach**

- June 12, 2019, prepared for and attended the LAKEWAY MTPO meeting in Jefferson City. Total mileage = 103 miles, divided equally between the SRPO and NRPO.
- June 11, 2019, prepared for and participated in RPO / OCT / TDOT conference call.

- **Requests for Assistance Activities**

- June 14, 2019, worked on At Risk Counties One Pagers for Campbell County.
- June 13, 2019, worked on 2019 MMAG Notice of Intent for Anderson County.
- June 13, 2019, worked on At Risk Counties One Pagers for Grainger County.
- June 13, 2019, worked on At Risk Counties One Pagers for Campbell County.
- June 11, 2019, worked on At Risk Counties One Pagers for Union County.
- June 10, 2019, sent an email to TDOT regarding eligibility of proposed Campbell County greenway for a CTPG?
- June 10, 2019, worked on Proposed Greenway in Campbell County.
- June 10, 2019, worked on At Risk Counties One Pagers.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- June 10, 2019, updated data bases to reflect new TDOT staff at Districts 18 & 19 and addition of Kathryn Baldwin, Consultant.

- **Meeting Development**

- No activities this period.

### **Week June 3 – June 7, 2019**

- **Reports and Studies**

- June 7, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- June 4, 2019, worked on revised RPO work program and responses to TDOT review comments.
- June 3, 2019, worked on revised RPO work program.

- **Community Outreach**

- No activities this period.

- **Requests for Assistance Activities**

- June 7, 2019, worked on At Risk Counties One Pagers for Union County.
- June 7, 2019, worked on At Risk Counties One Pagers for Grainger County.
- June 6, 2019, worked on 2019 MMAG Notice of Intent for Anderson County.
- June 6, 2019, worked on 2019 MMAG Notice of Intent for Rutledge.
- June 6, 2019, worked on At Risk Counties One Pagers for Claiborne County.
- June 5, 2019, worked on Proposed Greenway in Campbell County.
- June 4, 2019, worked on At Risk Counties One Pagers for Campbell and Claiborne counties.
- June 3, 2019, worked on 2019 MMAG Notice of Intent for Rutledge.
- June 3, 2019, worked on 2019 MMAG Notice of Intent for Anderson County.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- No activities this period.

- **Meeting Development**

- No activities this period.

### **Week May 27 – May 31, 2019**

- **Reports and Studies**

- May 31, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- May 30, 2019, per TDOT request revised and resubmitted RPO Work Program budgets.

- **Community Outreach**

- May 27, 2019, preparation for training session with Ronda and Chase.

- **Requests for Assistance Activities**

- May 30, 2019, worked on 2019 MMAG Notice of Intent for Rutledge.
- May 29, 2019, worked on 2019 MMAG Notice of Intent for Anderson County.
- May 28, 2019, worked on 2019 MMAG Notice of Intent for Wartburg.
- May 28, 2019, worked on 2019 MMAG Notice of Intent for New Tazewell.
- May 28 - 31, 2019, worked on 2019 MMAG program and applications.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- No activities this period.
- **Meeting Development**
- No activities this period.

**Week May 20 – May 24, 2019**

- **Reports and Studies**
  - May 24, 2019, prepared and submitted TDOT Weekly Progress Report for the week’s activities.
  - May 24, 2019, sent the draft ETSRPO & ETNRPO Work Program and Budget to TDOT for your review.
  - May 20 - 24, 2019, worked on new RPO Work Program and budget.
  - May 20, 2019, responded to an inquiry from TDOT regarding data collection portion of proposed RPO work program.
- **Community Outreach**
  - May 22 & 23, 2019, preparation for training session with Ronda and Chase.
- **Requests for Assistance Activities**
  - May 20 - 24, 2019, worked on 2019 MMAG program and applications.
- **Data Collection**
  - No activities this period.
- **Contact Maintenance**
  - No activities this period.
- **Meeting Development**
  - May 22, 2019, coordination and emails with TDOT regarding June 2019 RPO meetings.

**Week May 13 – May 17, 2019**

- **Reports and Studies**
  - May 17, 2019, prepared and submitted TDOT Weekly Progress Report for the week’s activities.
  - May 15, 2019, worked on new RPO Work Program and budget.
  - May 13, 2019, submitted draft RPO Work Program to TDOT for review and comments.
  - May 13, 2019, worked on new RPO Work Program.
  - May 13, 2019, reviewed Marshall’s County Comprehensive Land Use and Transportation Plan as a potential example for future ETDD plans.
  - May 13, 2019, reviewed FTDD’s Unicoi County Comprehensive Land Use and Transportation Plan as a potential example for future ETDD plans.
- **Community Outreach**
  - May 14, 2019, attended the Knoxville TPO EB meeting and CMAQ & ADA workshop.

- **Requests for Assistance Activities**

- May 17, 2019, worked on 2019 MMAG program.
- May 16, 2019, worked on MMAG letter of intent for the City of Rutledge.
- May 16, 2019, worked on MMAG letter of intent for the Town of New Tazewell.
- May 13, 2019, worked on 2019 MMAG program.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- No activities this period.

- **Meeting Development**

- May 17, 2019, worked on preparations for the June 2019 RPO meetings.

### **Week May 6 – May 10, 2019**

- **Reports and Studies**

- May 10, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- May 10, 2019, worked on new RPO Work Program.
- May 10, 2019, per TDOT request worked on suggested changes to TDOT's functional classification for RPO counties.
- May 9, 2019, worked on new RPO Work Program.
- May 9, 2019, per TDOT request worked on suggested changes to TDOT's functional classification for RPO counties.
- May 8, 2019, worked on new RPO Work Program.
- May 8, 2019, per TDOT request worked on suggested changes to TDOT's functional classification for RPO counties.

- **Community Outreach**

- No activities this period.

- **Requests for Assistance Activities**

- May 8, 2019, coordinated with TDOT regarding a response to an inquiry from Ron Pittman, Claiborne County Highway Department, regarding Claiborne Co. - S.R. 32 (U.S. 25W): Interchange at S.R. 345 - PIN: 118734.00.
- May 8, 2019, coordinated with TDOT regarding a response to an inquiry from Robin Ruiz, New Tazewell City Recorder, regarding Claiborne Co. - S.R. 32 (U.S. 25W): Interchange at S.R. 345 - PIN: 118734.00.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- No activities this period.

- **Meeting Development**

- No activities this period.

### **Week April 29 – May 3, 2019**

- **Reports and Studies**

- May 3, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- May 3, 2019, work on budget for new RPO Work Program.
- May 2 & 3, 2019, worked on new RPO Work Program.
- May 2, 2019, forwarded by email to RPO members information regarding TDOT 2019 MMAG program.

- **Community Outreach**

- No activities this period.

- **Requests for Assistance Activities**

- May 3, 2019, researched and responded to an inquiry from Ron Pittman, Claiborne County Highway Department, regarding Claiborne Co. - S.R. 32 (U.S. 25W): Interchange at S.R. 345 - PIN: 118734.00.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- No activities this period.

- **Meeting Development**

- No activities this period.

### **Week April 22 – 26, 2019**

- **Reports and Studies**

- April 26, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- April 25, 2019, worked on new RPO Work Program.
- April 25, 2019, worked on new RPO Work Program.
- April 23, 2019, reviewed the "RPO Annual Work Program for 2020 – 2022" provided by TDOT.
- April 23, 2019, reviewed the "Starter Packets for 2020 – 2022 Contracts" provided by TDOT.
- April 23, 2019, per request prepared and emailed Andrea Barbour information regarding CTPRs in the RPO.
- April 22, 2019, distributed by email to RPO members information regarding the Governor and Commissioner Release of the Transportation Improvement Plan.
- April 22, 2019, reviewed and highlighted TDOT's 2020 – 2022 Three Year Work Program.
- April 22, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.

- **Community Outreach**

- April 25, 2019, attended TDOT / RPO meeting to discuss RPO scope, contracts, invoicing, etc.
- April 24, 2019, prepared for April 25, 2019 meeting regarding RPO scope, contracts, invoicing, etc.
- April 23, 2019, advised TDOT of a dangerous situation that has developed at the intersection of Guinn Road and Alcoa Highway.
- **Requests for Assistance Activities**
  - April 22, 2019, researched and responded to an inquiry from Scott County Mayor Jeff Tibbals regarding 3 different projects on SR 29 / US 27 in Scott County.
  - April 22, 2019, responded to a request from TDOT regarding FHWA/TDOT NEPA Coordination.
  - April 22, 2019, phone conversation with Jennifer Little regarding Knoxville MSA and use of US 25E Clinch Mountain Overlook.
- **Data Collection**
  - April 24, 2019, placed TDOT RPO Quarterly Report on ETDD website.
  - April 24, 2019, worked on updating ETDD Transportation website.
- **Contact Maintenance**
  - No activities this period.
- **Meeting Development**
  - No activities this period.

**Week April 15 – 19, 2019**

- **Reports and Studies**
  - April 16, 2019, completed East Tennessee Development District Quarterly Report for this RPO.
- **Community Outreach**
  - No activities this period.
- **Requests for Assistance Activities**
  - April 16, 2019, researched and replied to an inquiry from the City of Rutledge regarding the Tourism Enhancement Grant.
  - April 16, 2019, coordination with City of Rutledge, consultant and others regarding revising scope and cost estimate for the city's sidewalk grant project.
  - April 16, 2019, researched and replied to a request from Jennifer Little regarding Grainger County and the Knoxville MSA area.
- **Data Collection**
  - No activities this period.
- **Contact Maintenance**
  - No activities this period.



- **Meeting Development**

- No activities this period.

### **Week April 8 – 12, 2019**

- **Reports and Studies**

- April 12, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- April 12, 2019, responded to a request from Andrea Barbour for input into the RPO Rural Regional Transportation Plan.
- April 11, 2019, worked on East Tennessee Development District Quarterly Report.
- April 10, 2019, prepared and sent to TDOT a list describing how TDOT and RPOs can best assist our Distressed and At Risk counties and cities.
- April 10, 2019, reviewed TDOT's draft RPO Annual Work Program FY20.
- April 10, 2019, discussions with Stacy Morrison, TDOT, regarding potential funding for SR 345, from SR 32 / US 25E to Tazewell City Limits, Claiborne County.
- April 9, 2019, worked on information required for quarterly TDOT invoices.
- April 9, 2019, completed and submitted TDOT quarterly report for the period January 1, 2019 thru March 31, 2019.
- April 8, 2019, worked on distressed and at risk counties activity report per Stacy's request.
- April 8, 2019, worked on information required for quarterly TDOT invoices.

- **Community Outreach**

- April 10, 2019, provided input to TDOT regarding means to assist the Distressed and At Risk counties and cities.

- **Requests for Assistance Activities**

- April 11, 2019, prepared and sent an email regarding project description, cost estimates and TDOT grant programs for the City of Rutledge sidewalk project.
- April 11, 2019, prepared and submitted a response to UT Civil Engineering Department regarding bike-pedestrian count program in East Tennessee North & South RPO.
- April 9, 2019, researched and responded to a request from Stacy Morrison regarding status of CTPRs in the RPO.
- April 9, 2019, research and coordination regarding a possible TDOT grant for Rutledge sidewalk, etc. project.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- No activities this period.

- **Meeting Development**

- No activities this period.

## Week April 1 – 5, 2019

- **Reports and Studies**

- April 5, 2019, prepared and submitted TDOT Weekly Progress Report for the week's activities.
- April 5, 2019, worked on East Tennessee Development District Quarterly Report.
- April 4, 2019, worked on TDOT quarterly report for the period January 1, 2019 thru March 31, 2019.
- April 3, 2019, sent by email to RPO members the Tennessee Transportation Assistance Program's class and workshop schedule.
- April 2, 2019, worked on information required for quarterly TDOT invoices.
- April 1, 2019, worked on TDOT quarterly report for the period January 1, 2019 thru March 31, 2019.

- **Community Outreach**

- April 5, 2019, prepared for and participated in RPO / OCT / TDOT conference call.
- April 3, 2019, meeting with Ronda Sawyer, TDOT, and Chase Milner, FTDD, to discuss RPOs.
- April 1, 2019, preparation for RPO training sessions on April 3, 2019 with Ronda Sawyer and Chase Milner.

- **Requests for Assistance Activities**

- April 5, 2019, reviewed draft public meeting power point presentation for I-55/75/26 Multimodal Corridor Study.
- April 2, 2019, responded to a request from Anne Brock w WVLT TV regarding the RPO project prioritization lists and bridge replacement projects.
- April 2, 2019, updated the quarterly grant status report.

- **Data Collection**

- No activities this period.

- **Contact Maintenance**

- April 4, 2019, worked on updating RPO membership and data bases to fill vacant positions and to replace non-participating voting members.
- April 2, 2019, worked on updating RPO membership and data bases to fill vacant positions and to replace non-participating voting members.

- **Meeting Development**

- No activities this period.

## Tasks Description per Contract

1. (Task 1} Develop and Maintain Reports and Studies (Planning Documents)

Purpose The Grantor recognizes that transportation planning is one element of a community's comprehensive land use planning process. Transportation facilities and programs are closely tied to a community's vision for itself. Therefore it is very important for the Grantee to coordinate transportation planning activities with the efforts of others involved in different aspects of community planning. (Other duties as noted in Scope Document)

2. (Task 2) Community Outreach

Purpose The Grantee shall attend meetings and communicate on a regular basis with other organizations involved in planning efforts regarding transportation related issues; such as the local planning commissions, Joint Economic and Community Development Boards, Tennessee Department of Economic and Community Development (ECD) staff, TDOT technical staff, county highway staff, etc. The Grantee shall work with local and regional comprehensive land use planning efforts to help identify basic transportation needs of the future related to employment centers, health care, education, rural public transit, elderly mobility, etc. (Other duties as noted in Scope Document)

3. (Task 3) Requests for and Assistance Provided

Purpose The Grantee shall serve as a central point for receiving and providing input on multimodal transportation needs for the RPO area, from all relevant sources including RPO members, stakeholders and other interested citizens. The Grantee shall summarize this input on at least a monthly basis and share the information with TDOT staff. The Grantee shall respond to all questions and inquiries from local officials and the public regarding multimodal transportation projects and studies in a timely manner, sharing questions and concerns with TDOT personnel when necessary to obtain accurate answers. The grantee shall notify TDOT immediately after being contacted by local officials or someone from the public with questions related to TDOT. (Other duties as noted in Scope Document)

4. (Task 4) Data Collection

Purpose The Grantee shall serve as a clearing house for information and data gathered from local officials and the public to TDOT and other state agencies, and vice versa. (Other duties as noted in Scope Document)

5. (Task 5) Compiling and Maintaining Database of Contacts

Purpose The Grantee shall create and maintain at least 3 databases of all RPO members, stakeholders, and interested parties in order to notify them of meetings; distribute meeting minutes and agenda materials; and collect and distribute data, reports, and other information. All databases shall contain mailing addresses, e-mail addresses, telephone and fax numbers, official title, and other pertinent information for each member or entry. The Grantee shall maintain this database with updates as needed to keep accurate and timely records. (Other duties as noted in Scope Document)

6. (Task 6) Meeting Development and Administration

Purpose The Grantee shall publicize and facilitate regular and special meetings of the Technical Committee and Executive Board, various committees, public meetings, and other meetings as needed. In accordance with the approved By-Laws, the Grantee shall maintain a complete schedule of all meetings, deadlines, and milestones to be honored by the organization. The Grantee shall see that the appropriate members, stakeholders, and other interested parties (to include the general public) are notified of meetings, deadlines, and milestones for the purpose of coordinating the successful adherence and completion of these activities. (Other duties as noted in Scope Document)

Status of Projects Under Consideration by RPO

- See 3 Year Work Program and Request for Study List.

#### Status of Transportation Studies and Reports

- Preparation of the North RPO Study Area Description is complete.
- Rural Regional Transportation Plan started September 21, 2017 and is underway.
- State Route 29 / US 27, from SR 62 in Wartburg to SR 329 in Sunbright, Morgan County, Pin 112888.00. A CTPR was prepared and submitted to TDOT on June 13, 2018.
- State Route 33, from First Avenue to Mountain Road, New Tazewell, Claiborne County. On August 29, 2018, the Final CTPR addressing TDOT review comments on the draft was completed and submitted to TDOT.
- New Bridge over Norris Lake / Powell River to replace the Helms Ferry operation and Associated Roadway Improvements, Union County. In March 2018, a Community Transportation Planning Request was prepared and submitted to TDOT. SR 345 / Cedar Fork Road, from SR 32 / US 25E to DTR, Inc. on Hester Lane, Claiborne County. The Final Technical Report for this project was completed April 9, 2018.

#### Transportation Meetings Memorandums

- None this period.

#### Update of Data Collection

- Routinely serve as clearinghouse: Information/DATA from local officials and public to TDOT and information from TDOT to local officials and public. Details found in planning activities above.

#### Outstanding Safety Project Requests

- None this period.

#### New and Outstanding Requests for Study

- State Route 33, from SR 61 in Maynardville to SR 32 (US 25E) in Tazewell, Union and Claiborne Counties, Pin 110339.00. During the Claiborne County Rural Regional Transportation Plan meeting on October 26, 2017, Claiborne County Executive Jack Daniels requested that TDOT proceed with preliminary engineering on this project. A TPR for this project was completed in April 2008.
- State Route 29 / US 27, from SR 62 in Wartburg to SR 329 in Sunbright, Morgan County, Pin 112888.00. During the Morgan County Rural Regional Transportation Plan meeting on October 24, 2017, Morgan

County Executive Don Edwards requested that TDOT proceed with preliminary engineering on this project. Mr. Edwards repeated this request during the December 15, 2017 RPO Executive Board meeting. A TPR for this project was completed in March 2011. A CTPR was prepared and submitted to TDOT on June 13, 2018. This project will be considered by TDOT as a potential “New Start” candidate project in the summer / fall of 2019.

- State Route 33, from First Avenue to Mountain Road, New Tazewell, Claiborne County – On December 12, 2017, the City of New Tazewell passed a Resolution requesting improvements to this section of SR 33. The resolution requested the roadway be widened to 4 lanes, plus turn lanes and emergence lanes. The resolution noted that this section of roadway had a 2016 average daily traffic volume of 14,060 vehicles per day. Also noted were the several large employers / traffic generators located along this section of roadway including: Cumberland Gallery Shopping Center, England Incorporated (over 1,000 employees), La-Z-Boy Logistics (250 over the road semi-trucks and 600 trailers), Deroval Industries (290 employees), Giles Industries (250 employees), Homesteader Inc. (250 employees), and four large residential subdivisions. Several of the listed manufactures are currently undergoing expansions or have expansions planned. A request to study this section of roadway was sent to TDOT on December 18, 2017. In March 2018, a Community Transportation Planning Request was prepared and submitted to TDOT. On August 29, 2018, the Final CTPR addressing TDOT review comments on the draft was completed and submitted to TDOT. This project will be considered by TDOT as a potential “New Start” candidate project in the summer / fall of 2019.
- New Bridge over Norris Lake / Powell River to replace the Helms Ferry operation and Associated Roadway Improvements, Union County. The associated roadway improvements would include new or improved roadways from SR 33 in Union County to SR 63 in Claiborne County. On September 23, 2015, a meeting was held to discuss the possibility of a new bridge over Norris Lake / Powell River to replace the Helms Ferry operation and to provide for the travel demand in this corridor. The following attended the meeting: State Representative Dennis Powers, State Representative Jerry Sexton, Union County Mayor Mike Williams, Road Superintendent David Cox, Marilyn Toppins (RPO Representative from Union County) , Steve Borden, Danny Oliver, Nick Weander and Don Brown. Union County officials recently expressed an interest in renewing discussions on this project. In March 2018, a Community Transportation Planning Request was prepared and submitted to TDOT. On August 10, 2018, TDOT advised this project is too costly to proceed. TDOT advised that a request could be submitted for funding assistance for the current ferry operation. TDOT later advised no funding assistance available for the ferry operation. On January 7, 2019, I advised local officials that no funding was available from TDOT for Helms Ferry.
- SR 62, from Oliver Springs to Petit Lane, Morgan County – Citizens group with support of state and local officials has requested improvements to this section of roadway. On April 25, 2017, a citizens meeting was held to discuss improvements to this section of roadway. TDOT representatives attended the citizens meeting. On August 28, 2017, I sent TDOT an email asking if TDOT is going to prepare a technical report or other study for the major widening of this section of SR 62. Roger Long made a presentation regarding this request at the September 21, 2017 RPO meeting. This project is on the IMPROVE Act list. The project was on the NRPO candidate project list in December 2018 for PE funding.
- SR 32 / US 25E and SR 131 intersection, Grainger County. This project was let to contract on October 5, 2018 with an estimated completion date of August 2019.
- SR 345 / Cedar Fork Road, from SR 32 / US 25E to DTR, Inc. on Hester Lane, Claiborne County – TDOT completed the field review and is currently developing the layouts and draft cost estimates for the

potential improvements. The layouts and cost estimates will then undergo an in house review. The draft report is scheduled for circulation in May 2017. The Final Technical Report for this project was completed April 9, 2018 recommending improvements estimated to cost approximately \$10,685,000. Since this is a “new start” project, TDOT “recommended that the RPO determine what the priority of this location is so that when TDOT starts considering New Start projects that this location is budgeted for PE in a timely manner”. On January 7, 2019, I sent an email and the completed Final Technical Report to TDOT requesting that this project be considered as a “New Start” candidate project.

#### Quarterly Updates on Grant Projects

- **Bean Station MMAG – March 26, 2019.** Per Joseph Parrott, Consultant: Still in the right-of-way phase.
- Caryville SRTS – June 25, 2019. Per Gail Byrd with Robert Campbell & Associates: Three RFP have been submitted to TDOT and funds have been received. Project has been advertised, two bids were received, and Progression Electric, LLC (\$35,590.56) was lowest, responsive bidder, TDOT has approved them for the project as of 05/17/19. Next is for engineer to setup Pre-Construction meeting. Project is moving forward. No problems, no delays at this time.
- Maynardville SRTS – June 24, 2019. Per Greg Green with Robert Campbell & Associates: The city has not yet acquired the necessary easements needed for the sidewalk.
- Union County SRTS – June 24, 2019. Per Greg Green with Robert Campbell & Associates: Currently waiting on Right of Way to be obtained. The County has been provided with legal descriptions and exhibits for the Luttrell project. An easement will be required from the Department of Housing and Urban Development, which could take some time.

#### Next Quarters Work Plan

- Participate in Knoxville TPO and LAKEWAY MTPO planning processes and meetings.
- Participate in the RSAR process on various projects.
- Visits with various RPO members and local officials.
- Work on tasks and activities as described in the contract.
- Participate in the Rural Regional Transportation Plan for this RPO.
- Prepare for Summer 2019 RPO meetings.
- Work on Community Transportation Planning Project Requests.