



# ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

September 10, 2024

## Diversity Listing

RE: Request for Qualifications for Digital Training

Dear Personage,

Anderson County, through this request for qualifications, is seeking partnerships to offer digital literacy courses and resources through the Community Broadband Resource Program. The provider will provide a Cost-Per-Participant Budget, Program Menu, Trainer Orientation, Evidence-based Curricula, Device Logistics and IT Support, Survey Compliance and Data Management, Class Quality Control, and Storytelling Support.

Selection of a firm will be based on:

- Technical Expertise and Experience (25%)
- Past Performance on similar projects within the last five years (25%)
- Ability to work within specific time constraints (25%)
- Familiarity of the firm with local conditions. (25%)

Please submit statements of qualifications to:

Mitch Loomis, Economic and Community Development Director  
East TN Development District  
216 Corporate Place  
Alcoa, TN 37701  
[mloomis@etdd.org](mailto:mloomis@etdd.org)

Statements of Qualifications will be accepted through September 23, 2024.

If you have any questions or need additional information, please reach out to project manager, Mitch Loomis, at [mloomis@etdd.org](mailto:mloomis@etdd.org).

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry Frank".

Mrs. Terry Frank  
Anderson County Mayor