

April 14, 2026

Diversity Firm

SUBJECT: REQUEST FOR QUOTE

East Tennessee Development District (ETDD), through this request for quotes, is seeking a qualified environmental consulting firm to provide Phase II Environmental Site Assessment (ESA) services in accordance with ASTM International (ASTM) entitled E1527-13, Standard Practice for Environmental Assessments: Phase II Environmental Site Assessment Process.

In regard to the 2025 CDBG Scott County Highway Garage project, a Phase I Environmental Site Assessment has been completed. The findings indicate that a Phase II ESA is warranted to further evaluate potential Recognized Environmental Conditions (RECs) associated with the project area. Please provide us with a quote for the services.

Selection of a firm will be based on:

- 1) Technical Expertise and Experience. Firm has over 10 years of experience in the State of Tennessee performing Phase I ESAs; demonstrating experience or technical expertise with ASTM E1527-13 (25%)
- 2) Past Performance on similar projects within the past 5 years (25%)
- 3) Ability to work within specific time constraints, taking in consideration the firm's capacity and qualified staff that meet the definition of Environmental Professional per the All-Appropriate Inquiries Rule. Include resume(s) of Environmental Professional responsible for conducting the ESAs. (25%)
- 4) Familiarity of the firm with local conditions. (25%)

Please submit service quotes to:

Lauren Watson
East Tennessee Development District
lwatson@etdd.org

Quotes will be accepted through April 30, 2026.

If you have any questions or need additional information please contact, Lauren Watson at lwatson@etdd.org.

The successful firm or individual must comply with Executive Order 11246, Equal Employment Opportunity, the Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act of 1974, and Section 3 of the Housing and Development Act of 1968.

Sincerely,

Lauren Watson
Grants and GIS Specialist, ETDD