



## MEMORANDUM

**TO:** North RPO Executive Board and Technical Committee Members  
*DMB*

**FROM:** Don M. Brown, Transportation Planner

**DATE:** October 30, 2023

**SUBJECT:** North RPO Joint Executive Board and Technical Committee Meeting

The East Tennessee North Rural Planning Organization, RPO, Executive Board and Technical Committee will meet jointly Thursday, November 16, 2023 at 1:00 p.m. eastern time. The meeting will be held in the Auditorium in the TDOT Regional Administration Building located at 7345 Region Lane in Knoxville, TN. A map with directions is enclosed.

Also enclosed are the agenda, a proxy letter, a list of voting members, minutes from previous meetings and other documents.

If you are a voting member and unable to attend, please designate a proxy in writing to represent you at this meeting. A list of the voting members is attached. If designating a proxy, please advise me by email at [dbrown@etdd.org](mailto:dbrown@etdd.org) or complete the enclosed proxy form and return to me by email at [dbrown@etdd.org](mailto:dbrown@etdd.org) or by fax at 865-273-6010.

Please contact me at 865-273-6003 or [dbrown@etdd.org](mailto:dbrown@etdd.org) if you have any questions.