



MEMORANDUM

TO: South RPO Executive Board and Technical Committee Members
D.M.B

FROM: Don M. Brown, Transportation Planner

DATE: October 30, 2023

SUBJECT: South RPO Joint Executive Board and Technical Committee Meeting

The East Tennessee South Rural Planning Organization, RPO, Executive Board and Technical Committee will meet jointly Thursday, November 16, 2023 at 10:00 a.m. eastern time. The meeting will be held in the Auditorium in the TDOT Regional Administration Building located at 7345 Region Lane in Knoxville, TN. A map with directions is enclosed.

Also enclosed are the agenda, a proxy letter, a list of voting members, minutes from previous meetings and other documents.

If you are a voting member and unable to attend, please designate a proxy in writing to represent you at this meeting. A list of the voting members is attached. If designating a proxy, please advise me by email at dbrown@etdd.org or complete the enclosed proxy form and return to me by email at dbrown@etdd.org or by fax at 865-273-6010.

Please contact me at 865-273-6003 or dbrown@etdd.org if you have any questions.